



Position: Summer Student – Personal Support

Schedule: 5 days a week; 8-week term

Location: On site at the Hospice (Etobicoke)

Compensation: \$17.60 hourly (35 hours/week)

Eligibility:

As a Canada Summer Jobs position, candidates must be:

- Between 15 and 30 years of age
- Canadian citizen, permanent resident, or has been officially granted refugee protection in Canada and legally entitled to work in Canada (valid Social Insurance Number)

Dorothy Ley Hospice (DLH) has been caring for community members in Etobicoke, West Toronto and Mississauga for more than 35 years. As one of Ontario’s oldest and most established hospices, we’re helping to lead the future of hospice palliative care. We offer community and hospice residential palliative care, as well as grief and bereavement support.

Job Description:

Reporting to Nutrition & Residence Coordinator, the position will supporting the Director of Residential care, and other care team members and working alongside volunteers to ensure the smooth running of the residence at the Dorothy Ley Hospice. The role includes direct interaction with hospice individuals and student must complete required 30 hours of HPCO volunteer training, offered free via DLH.

This role provides a tremendous opportunity for students to gain practical experience in a healthcare setting, focusing on resident wellness, health and safety and teamwork.

Key Responsibilities

Resident & Family Care

- Provides resident care, assistance and support in activities of daily living as needed:
 - Personal grooming and hygiene
 - Positioning and transferring
 - Meal delivery & Feeding



- Light housekeeping which includes activities such as washing dishes, dusting, tidying, stocking supplies in order to keep the environment safe and clean for all
- Respect and encourage resident self-determination and independent living.
- Provide physical, emotional, spiritual and practical comfort measures

Administration and Reporting

- Participate in team meetings and training
- Keep informed of resident service needs by reviewing care plans and monitoring notes from volunteers
- Maintain communication with care team and report any concerns regarding service delivery, resident care and safety issues.
- Work in collaboration with other health care professionals.
- Work collaboratively with family, residents, professionals and the community.
- Treat residents, family members, guests and health care team members with respect and dignity at all times.
- Perform other tasks that may be assigned by the Director of Residential care

Other assigned duties:

- coordinate with wellness around asks for wellness services for Individual and families, both volunteers on shift and coordinator
- connect with wellness services for the day, if volunteer on the floor having time, or sign-up Individuals or family members for service
- provide companionship at the bedside of those with low PPS, sitting holding hands, reading, listening to music, holding space

Please note that we do not use artificial intelligence (AI) in any part of our recruitment process.

Interested candidates should submit in electronic format a covering letter and their resume, to Human Resources at Dorothy Ley Hospice hr@dlhospice.org by **May 22nd, 2026**

We sincerely thank all candidates for their interest. Only those candidates selected for interviews will be contacted.